

**BELFAST OUTCOMES GROUP
MEETING HELD IN
CONNOR ROOM, SPECTRUM CENTRE
ON 18th June 2014 AT 10.00 A.M.**

Name	Organisation	Present	Apology
Ms. Lesley Walker (Chair)	Belfast HSC Trust	✓	
Statutory Sector			
Mr. Tommy Boyle	Belfast HSC Trust	✓	
Ms. Carol Diffin	Belfast HSC Trust		✓
Mr. Des Marley	NIHE, Belfast Area		✓
Ms. Jill Trotter	BELB	✓	
Mr. Séamus Mullen	PHA	✓	
Ms. Elaine Black	Belfast City Council	✓	
Ms. Patricia Muldoon	Youth Justice Agency	✓	
Ms. Sandra Buchan	DSD Rep.		✓
Mr. Danny Power	HSCB Belfast Local Commissioning Group		✓
Community Sector			
Ms. Maggie Andrews	East Belfast Community Rep.		✓
Ms. Tina Gregory	West Belfast Community Rep.	✓	
Ms. Natasha Brennan	South Belfast Community Rep.	✓	
Ms. Maria Morgan	North Belfast Community Rep.		✓
Ms. Geraldine O'Regan	South Belfast Community Rep.	✓	
Mr. Jim Girvan	North Belfast Community Rep.		✓
Voluntary Sector			
Ms. Anne Donnelly	Belfast & Lisburn Women's Aid	✓	
Ms. Alison McNulty	Tiny Life	✓	
Ms. Gemma Donnelly	Extern		✓
Ms. Colette Slevin	Mencap		✓
Ms. Roisin McGrann	Early Years Organisation		✓
Ms. Jane Kremer	Belfast Women's Aid	✓	
Ms. Claire-Ann Magee	Parenting NI		✓
BME Sector			
Ms. Dawn Thompson	Bryson Children's Services	✓	
Partnership Sector			
Ms. Roisin McCooley	Belfast Childcare Partnership	✓	
Mr. Jackie Redpath	Belfast Strategic Partnership	✓	
Mr. Ben Hanvey	Belfast Strategic Partnership	✓	
In Attendance			
Ms. Anne Hardy	CYPSP Children's Services	✓	
Ms. Una Casey	CYPSP	✓	
Mr. Gerry Largey	Belfast HSC Trust – Hub Lead	✓	
Mr. Maurice Leeson	HSCB – CYPSP Link	✓	
Ms. Trisha O'Connor	Minute Taker	✓	
Ms. Helen Dunn	CYPSP	✓	
Ms. Amanda McLean	PHA	✓	

<u>Action by:</u>	<p>1. Apologies</p> <p>Apologies were noted from Mr. Marley, Ms. Diffin, Ms. Andrews, Ms. Slevin, Mr. Power, Ms. Donnelly and Ms. Morgan.</p>
	<p>2. Minutes of last meetings</p> <p>The minutes of 9th April were agreed at last meeting. An extraordinary EITP meeting was convened on 6th May and minutes were circulated with papers. Maurice Meehan and Amanda McLean will attend the meeting at 11.00 a.m. to discuss this matter.</p>
	<p>3. New Membership</p> <p>Ms. Walker extended sincere thanks to all members who are moving on for their commitment to and engagement with the Outcomes Group, sub-groups and short-life working groups. Ms. Walker also welcomed all new members to the group and noted that there will be a big Agenda for the upcoming year which will require a lot of commitment and work to be done by members. Ms. Walker reminded the community reps that they are representing their respective communities; North, South, East and West; and not their individual agencies, to ensure a community perspective on issues, to link with local LPG's and to make connections with statutory agencies and partners.</p> <p>For statutory agencies, their role will be to promote the work of the Outcomes Group at a strategic level within their Organisation and to ensure the connectivity with other pieces of work or other groups/committees of which they are part.</p> <p>Ms. Hardy advised that they hope to hold a number of Induction Workshops for new members, the details of which have not been finalised, and Induction Packs will be available. Suggested timeframe is August/September time with a possibility of more than 2 workshops. She also advised that should there be any issues in the meantime, both herself and Mr. Leeson can be contacted by telephone.</p> <p>Ms. Gregory raised some concerns re: the recruitment process, communication issues, the need to plan better and have an easier process in place. Ms. Hardy agreed that certain governance issues had led to some delays in the process but that lessons had been learnt for future processes. Ms. Black suggested an evaluation of the process to present options for the next time. Mr. Leeson agreed to undertake a review and will write out to new and retiring members for suggestions and ideas.</p> <p>A detailed discussion followed regarding members issues, in particular communication issues.</p> <p>Mr. Redpath suggested meeting with members rather than writing out for suggestions and reiterated the need to simplify all processes including the Outcomes Group, i.e. issuing summary papers rather than full papers for the meeting. Ms. Walker agreed in part but advised that with some items, for example EITP, full detail is required by members. A closed section on the website was proposed for members and this could allow the uploading of papers electronically for sight by members prior to meetings instead of</p>

<p><i>Mr. Leeson</i> <i>Mr. Leeson</i> <i>Mr. Leeson</i></p> <p><i>Ms. O'Connor</i></p> <p><i>Ms. Hardy</i></p>	<p>printing a large amount of documents.</p> <p><i>Mr. Leeson to feedback all issues and concerns to CYPSP.</i> <i>Mr. Leeson to discuss website proposal with Valerie Maxwell.</i> <i>Mr. Leeson to correspond with all members, new and retiring, to evaluate the process and also to convene a meeting.</i></p> <p><i>Ms. O'Connor to circulate current list of members to all.</i></p> <p><i>Ms. Hardy to review current list of members re: recurrent non-attendance and clarify position with Chief Executives and CYPSP as necessary.</i></p>
	<p>4. CYPSP Update</p> <p>There were 2 main discussion points at the CYPSP meeting – 1. the presentation of outcomes chairs re: challenges and successes and 2. the Locality Planning Groups.</p> <p>CYPSP felt that the Outcomes Group held the co-ordination role for groups as there is significant challenge to know what is going on in all the areas and re: joining up services locally and on the ground. Discussions should take place at Outcomes re: any Departmental launches, membership/attendance issues and attendance of key agency decision makers remains key. The commissioning of new money was a good achievement however challenges remain re: more effective use of existing funds, i.e. joining up services, not replicating etc. Ms. McAndrew suggested each Outcomes Group take 1 example of integrated working to develop, using resources already in place, not using new money. She acknowledged there may be capacity issues and will look at this.</p> <p>Ms. Walker added that there is also need for better join up with the Police, PCSP's, Outcomes Groups and SBNI. Further work and clarity is required re: these issues and will be discussed at CYPSP. Mr. Leeson advised that SBNI is represented on the Regional Group.</p> <p>Community Reps. noted that there are already a number of good models existing across communities showing good outcomes and work should be done to develop these rather than beginning new work.</p> <p>Ms. Hardy added that the overall message from CYPSP was that Outcomes Groups need to look at existing budgets rather than new monies. All presentations are on CYPSP website.</p> <p>Mr. Redpath initiated a further discussion re: integrating services and stated that a full, genuine discussion is required, from top to bottom, re: integrating services and budgets.</p> <p>Mr. Mullen suggested that these matters as well as Hidden Harm could be tied into the agenda of the proposed workshops for new members to make the workshops more business focussed.</p> <p>Ms. Hardy responded that the Outcomes Based Planning Model and Action Plan will be used as a baseline for Workshop and that she would be keen for examples to follow re: Early Intervention, Emotional Wellbeing and</p>

<p>Ms. Hardy</p> <p>Mr. Leeson / Ms. Hardy</p>	<p>Education etc.</p> <p>Ms. Hardy to work up a proposal and circulate for comment and consideration.</p> <p>Ms. Black enquired re: schedule for community planning, good relations and ongoing connections, i.e. revised time schedule, coordinated approach, closer look at priorities etc. Mr. Leeson stated that the Children’s Strategy needs to be re-done. Feedback from Consultation of 10 year strategy was not good and OFMDFM may ask for further 18 month consultation period to consult more widely and integrate the work across CYPSP structure into the Strategy.</p> <p>Mr. Leeson and Ms. Hardy to work up and re-present and wider discussion to follow.</p>
<p>Mr. Leeson</p>	<p>5. EITP update and Workstream 2 discussion</p> <p>Mr. Meehan and Ms. McLean joined the meeting at this stage.</p> <p>Ms. Walker informed that things have moved on significantly from the last meeting. Presentations and information re: workstreams 1, 2 and 3 have been circulated to members previously. An extraordinary meeting of Outcomes Group has occurred and discussions with Junior Minister and senior civil servants have taken place.</p> <p>An outline of the development of the Early Intervention service was given to all, i.e. early intervention model across Northern Ireland with the potential of 20 projects.</p> <p>In relation to Workstream 2, Early Intervention Workers:-</p> <p>Following discussions, Outcomes Groups across the Region, outside Belfast, feel that the Project fits broadly with their Family Support infrastructure and have nominated one area to pilot. But in Belfast, it has been a much more complicated process and a Workshop was proposed to pull together all members’ views, to set out the focus and to engage with the Early Intervention Services Model to establish a fit for purpose service and to re-shape to reflect needs in Belfast. Ms. McLean suggested that a facilitator is employed for the workshop to prepare a paper and establish a number of options for this service in Belfast.</p> <p>Ms. Black requested a 1 page summary of the whole Programme, not just workstream 2, to enable her to brief Councillors fully, to gain assurance to provide clarity re: how money is applied. Mr. Leeson responded that there is already political buy-in for the document as it has been signed off at the Executive and discussed with Junior Minister.</p> <p>Mr. Meehan advised that Jason White, together with Department Project Board, are drawing up a communication plan which will be extended to local Councils and Outcomes Group re: progress planned for this year and proposals re: development.</p> <p>Mr. Leeson will feedback fully to Sean Holland and Fionnuala McAndrew re: concerns re: communication and join up of projects.</p>

<p>Ms. O'Connor</p> <p>Working Group</p> <p>Mr. Leeson</p>	<p>Ms. McNulty enquired if this Model has been approved and if the evidence base is available. Mr. Meehan advised that the model and evidence base are available and the information will be collated and circulated.</p> <p>Considerable discussion ensued re: the Early Intervention Project and the proposed workshop with an emphasis on the responsibility of Outcomes Group to outline what is required within Belfast and to shape the service to meet Belfast's needs.</p> <p>It was decided that a short life working group would be set up to with Amanda McLean to allow for detailed discussion and a firm proposal to be drawn up by end of Summer. 1 meeting to be convened initially with possibly of having further meetings.</p> <p>Nominees are: Natasha Brennan, Anne Donnelly, Tina Gregory, Jackie Redpath, Gerry Largey, Elaine Black (possibly a rep), Alison McNulty, Dawn Thompson and Roisin McCooey.</p> <p>Ms. O'Connor to arrange meeting of short-life working group.</p> <p>Firm proposal to be received by end of Summer.</p> <p>Mr. Leeson will provide feedback to the Project Board re: the urgency of the Communications Plan and that the Outcomes Group have a key interest in the entire Programme, i.e. Workstreams 1, 2 and 3 and the interfaces therein, in particular with regard to Health Visiting, District Nursing etc.</p> <p>Ms. Diffin has requested a specific meeting with Jason White regarding the link with Health Visiting in Workstream 2 in Belfast.</p>
<p>Ms. O'Connor</p>	<p>6. Family Support Hubs</p> <p>Overview document was circulated to all and Mr. Largey gave a very detailed outline of progress to date.</p> <p>Hub update report to be circulated by email.</p> <p>Workshops have taken place in 3 Hub areas. These will be going live in Summer with formal launch in September.</p> <p>Ms. Walker complimented staff on the work done thus far and the speed at which things are now moving re: Hub set up.</p> <p>There continue to be issues re: non-attendance at Locality Planning meetings which is impacting on hub development. Ms. Hardy added that a mapping exercise re: partnerships was completed and meeting with Neighbourhood Renewal Chairs etc. and it had been decided to run with 4 Locality Planning Groups and make links with whole population partnerships. Considerable discussion ensued re: partnerships and agencies engagement with this process.</p> <p>Mr. Largey also advised that more emphasis is required re: message given</p>

<p>Ms. Dunn</p> <p>Ms. Dunn to speak separately to Ms. O'Regan re: specific issue.</p>	<p>by Hubs, that it is an Outcomes Group initiative and not a Trust one. Also, the impact of integration and aligning services already in place locally is an area of concern. Ms. O'Regan suggested that a mechanism for receiving and reviewing feedback on all issues should be introduced. Additionally, there have been some practical issues such as venue, hospitality and confidentiality.</p> <p>Mr. Leeson added that all Hubs are monitored and evaluated Regionally there are an agreed set of returns to be completed to allow comparisons across the Region. The Framework is in place and a list of 10 standards has been given to each Hub.</p> <p>Further conversation followed re: Panel process and appointment of lead organisations within Hubs. A robust process is in place involving key agencies to assess applications.</p> <p>In the case of there being a large variance in referrals being received by area, there is a possibility of joining up some Hubs but it was agreed that it was too early in the process to discuss and this should be reviewed in the future. Ms. Dunn confirmed that there was only funding for 7 Hubs but that work is ongoing re: overview and looking at statistics. A decision will be required re: the funding of Hubs following ending of DSC funding which is only temporary. Members reiterated that Hubs needed at this stage to follow natural communities and local service hubs. The Chair highlighted that the Outcomes Group may decide to fund extra hubs over new services but this would require members' agreement.</p>
<p>Mr. Largey</p>	<p>Mr. Largey to produce a paper in liaison with Mr. Leeson prior to next meeting.</p>
<p>Ms. O'Connor</p>	<p>Outcomes Meeting to be arranged for August to discuss Hubs in more detail as well as Items 7, 8 and 9 (below).</p>
	<p>7. Outcomes Group Priorities and Action Plan</p> <p>Deferred to next meeting.</p>
	<p>8. Commissioning Priorities</p> <p>Deferred to next meeting.</p>
<p>Ms. Hardy / Ms. Casey</p>	<p>9. Locality Planning Groups</p> <p>Updates to be circulated in advance of Outcomes Meetings where possible.</p> <p>Main issues are hospitality, venue etc. Action Plans have been circulated.</p> <p>Ms. Hardy and Ms. Casey to undertake to put together wider priorities and bring back to next meeting.</p> <p>Deferred to next meeting.</p>

	<p>10. AOB</p> <p>Ms. Gregory noted that she was not selected for CYPSP. Previously she had been conduit to Locality Planning Group but continuity of feeding information up and down will still be required. Ms. Casey added that she attends all Locality Planning Groups as well as the Outcomes Group and can act as the link between all. Chair confirmed she had raised issues re: linkages to CYPSP.</p>
	<p>Dates of Future Meetings</p> <p>Please note the following dates have been agreed:</p> <ul style="list-style-type: none">• Wednesday 6th August 2014 at 10.00, LORAG – Extra Meeting• Wednesday 10 September 2014 at 10.00 am, Conference Room, 1st Floor, Shankill Centre• Wednesday 12th November 2014 at 10.00 am, venue tbc