

Minutes of CYPSP CYPO meeting
13th September 2012 at 10.30am
3rd floor Waring Street

Present:

Michael Heaney	YJA (chair)
Franziska Hewitt	YJA
Dave Weir	NIACRO
Una Magee	Barnardos
Helen Dunn	Action for Children
Ann Godfrey	H&SCB
Andrew Hawthorne	H&SCB
Jim Wharton (in attendance)	YJA

Apologies:

Paula Jack	YJA
Yvonne Cooke	PSNI
Elaine McConnell	CSU
Sinead Simpson	CSU
Angela Devlin	Extern
Koulla Yiasouma	Include Youth
Anne-Marie McClure	Opportunity Youth
Eithne McIlroy	PBNI
Stephen Lilley	PSNI
Philomena McDermott	WELB
Tom Cassidy	WHST
Sharon Beattie	SBNI

Michael advised that Paula plans to return to work on the 24th September and should be in attendance at the next meeting.

Michael added that Koulla Yiasouma will be representing Include Youth at future meetings and that the next meeting would be the last that Ann Godfrey will attend.

It was agreed that in light of today's low level of attendance, we would have a shortened meeting.

Minutes of last meeting

Agreed.

Matters Arising

Vice-chair: The issue of a vice-chairperson was postponed until Paula's return at next meeting.

CYPO Action Plan: closing date for the public consultation is the 10th October. Focus at the next meeting will be on incorporating the consultation feedback into our Action Plan. Andrew will collate Indicator and Resource information prior to the meeting.

CYPO Participation Sub-group: Andrew advised that he sent a young people's version of the Action Plan which he devised to the nominated representatives within the CYPO sub-group. These representatives and their organisations will conduct consultations with young people. Feedback from young people should be available at the next meeting.

ACTION: *Michael asked that any outstanding material in relation to Indicators and Sources be e-mailed to Andrew Hawthorne.*

Review of the Processes of CYPO

Michael summarised points in relation to the process of the CYPO Sub-group which were raised at the last meeting.

Information on CYPSP

Andrew distributed copies of the 'Northern Ireland Children and Young People's Plan 2011 to 2014' governance paper along with the new CYPSP leaflets. Ann advised that the Plan contained the Terms of Reference of the CYPSP. This document together with the leaflets listed below should answer questions people might have in relation to the CYPSP:

- Research Reference Process
- An Introduction to the Children and Young People's Strategic Partnership
- Early Intervention
- Family Support Hubs
- Locality Planning Groups
- The CYPSP Mapping Tool
- Integrated Outcomes Based Planning
- The CYPSP Outcomes Groups
- The CYPSP Regional Sub-groups
- The CYPSP Website

The links to the above documents will be sent out with these minutes.

Ann or Andrew can be contacted to clarify further questions in relation to CYPSP.

ACTION: *All members to disseminate the leaflets and the Children and Young People's Plan 2011 – 2014 within their organisations. Andrew can be contacted to answer any queries.*

Communications Sub-group

This group will meet for the first time on 19th September 2012. Franziska will attend for the Youth Justice Agency. The purpose of the group will be to produce and disseminate key messages about the CYPSP for example through newsletters and the website.

CYPSP Chairpersons Group

A further group made up of the chairpersons of outcomes groups and sub-groups will meet regularly to improve understanding and joint working amongst the groups. This group may be able to address shared issues raised in different sub-groups.

Attendance and Deputising

It was agreed that deputising should only take place in exceptional circumstances such as in the case of prolonged illness and that deputies should be properly briefed before attending meetings. Andrew handed out the attendance record for all previous CYPSP CYPO meetings which indicates a high level of inconsistency in many members' attendance.

Franziska pointed out that as the sub-group moves into a new phase after completing the Action Plan it is important for organisations to stay committed.

Paperwork

The group discussed that whilst there was a vast amount of paperwork involved in the production of the Action Plan, it had provided relevant information. However the aim for the future should be to simplify this process. It was agreed that a workshop format might work well in the future planning processes and in the implementation of action points from the Action Plan.

Relationship Building

It was agreed that to establish contacts, talk to other people / organisations with similar goals in the field of youth justice and to learn about their expertise, knowledge and resources is very beneficial. It was felt that this sharing of expertise should be more actively encouraged.

Consultations

Responding to consultations as a sub-group was seen as a good way to bring about change.

Input from voluntary organisations

Ann felt that representatives from voluntary organisations sometimes tended to hold back their thoughts because they seemed afraid they might be perceived as advocating their own services above others.

Procurement

Ann suggested that this group should be asking to be given the powers to commission services. Andrew outlined a possible procurement process.

Reducing Offending Strategy (ROS) Consultation – CYPO Response

Michael drew the group's attention to Andrew's version of the CYPO feedback to the ROS and advised that the consultation deadline was 30th September. The paper will be sent out with these minutes for members to submit additional comments to Andrew by the 24th September. It was suggested for Andrew to apply for an extension from the consultation team beyond the 30th September.

ACTION: All members to read responses and give feedback regarding agreement /disagreement or additions to Andrew before 24th September 2012.

Resources / Programmes for young people at high risk of sexual exploitation

Michael referred to an e-mail received from Lisa Boal asking for information on resources in various organisations which may be available regarding young people at risk of sexual exploitation. Michael asked that anyone with knowledge of additional resources to send this information to Franziska.

ACTION: Members with any information regarding additional resources to send to Franziska by the 15th October.

AOB

Helen advised that an Integrated Outcomes Based Planning Seminar on Contributing Positively to the Community will be held on 18th October in the morning in the Canada Room at Queens University, Belfast.

Michael stated that dates for CYPO meetings in 2013 would be discussed at the next meeting.

Dates of next meetings: 24th October at 10.30 am
6th December at 10.30 am