

**Belfast Outcomes Group
Meeting held in
Early Years Organisation Centre on Tuesday 15 January 2013
10.00 am-12 noon**

Present:

Ms Lesley Walker

Chair – Belfast H&SC Trust

Statutory Sector

Mr Tommy Boyle

BHSCT

Ms Anne Hardy

Children's Services Planning Officer

Mr Des Marley

NIHE, Belfast Area Office

Ms Una Geelan

Children's Services Planning Officer

Ms Patricia Muldoon

Youth Justice Agency

Mr Danny Power

HSCB Belfast Local Commissioning Group

Ms Nuala Toner

Belfast HSCT

Ms Brenda Martin

BELB – representing Ms Jill Trotter

Community Sector

Mr Jim Girvan

Blackie Community Group

Mr Jim Morgan

Belfast Strategic Partnership

Ms Maggie Andrew

East Belfast Partnership

Ms Tina Gregory

Clanmore Sure Start

Vountary Sector

Ms Shirley Hawks

Early Years – representing Ms Zelig Sheerin

Mr Kevin McCormick

Assistant Director, Barnardos NI

Ms Charlene Brooks

Parenting NI

In Attendance

Ms Lesley Addidle

Minute Taker

Apologies

Ms Suzanne Wylie, Belfast City Council

Ms Evelyn Curran, Childcare Partnership

Mr Maurice Leeson, H&SC Board

Ms Jill Trotter, BELB

Ms Jane Kremer, Women's Aid

Mr Seamus Mullen, PHA

Mr Eddie Jackson, Belfast City Council

Ms Dawn Thompson, Bryson Children's Services

Ms Geraldine Regan, East Belfast Sure Start

Mr Jackie Redpath, Belfast Strategic Partnership

Ms Zeelig Sheerin, Early Years

Mr Muir Clarke, PSNI

<p>Ms Walker</p>	<p>1. Welcome and Introductions</p> <p>Ms Lesley Walker welcomed everyone to the meeting. Ms Walker advised that Mr Eddie Jackson will not be a part of the Belfast Outcomes Group as he is taking a one year career break. She will write to Ms Suzanne Wylie to clarify who his replacement will be.</p> <p>2. Apologies</p> <p>Apologies were duly noted.</p> <p>3. Minutes of the Previous Meeting</p>
<p>Ms Hardy</p>	<p>In relation to matters of accuracy Ms Hardy advised that it should be noted that with regard to Commissioning and Procurement procedures the Group has accepted the priorities as set out in the sub group report. The process will now be closed to the Outcomes Group and will move to a procurement process which will be carried out by the Belfast Trust. There will be no further discussions in the Outcomes Group about the specific detail of the specifications within the procurement process. It was agreed that the previous minutes would be amended to reflect this position.</p> <p>4. Matters Arising</p> <p>a. Rep from Outcomes for Hidden Harm Group b. Proposals for parent's Reference Group</p>
<p>Ms Walker</p>	<p>With regard to point a. Ms Walker stated that a formal request had been made for a Hidden Harm representative from the Belfast Outcomes Group to Chair the Hidden Harm Group. Each area has a local group. There is an Action Plan and small amount of funding for providers. Ms Walker advised that the Hidden Harm group are monitoring the Action Plans and it would be important that a representative from Belfast Outcomes leads this linked to the BSP. BDACT have completed a paper which is available.</p>
<p>Ms Hardy</p>	<p>Ms Hardy to confirm with Ms Evelyn Curran if she sits on the Hidden Harms Group. Ms Walker asked that the Outcomes Group give consideration as who would represent them. Responses should be sent to Ms Anne Hardy or Ms Lesley Walker. Ms Walker advised that the representative would take a consultative role responding to any ideas directed to the Outcomes Group Parents' Reference Group.</p>

	<p>The Outcomes Group needs to provide an agenda of areas they require the group to look at. Ms Walker suggested that with regard to the development of Family Support Hubs parents need to know how to access services; who is the best person to assist; what their expectation from the services is. Feedback from parents could prove helpful in developing the access route for hubs.</p>
Ms Brooks	<p>Ms Brooks suggested a pilot phase be introduced for a period of time to introduce a few Family Support Hubs prior to seeking feedback from parents. There was some discussion around same and it was agreed that the services should be designed around the needs of children and their families.</p>
Mr Power	<p>Mr Power reported that access is a key issue for anyone involved. This has been a common theme coming from Family Support and Locality Planning. Following discussion it was suggested that feedback from key agencies stemming from the consultation will need to be provided. Ms Hardy and Ms Geelan to liaise to co-ordinate the responses from agencies to the Parents Reference Group. Chair and Deputy could meet to provide this feedback.</p>
	<p>5. Agenda</p> <p>(a). Timescale re: procurement – <i>Anne Hardy</i></p>
Ms Hardy	<p>Ms Hardy advised that this is closed down in terms of priority setting. The Trust will take forward to Procurement. A meeting took place on 11 January with PALs and they are to regroup to consider timescales again. NICVA to provide information around awareness raising. A proposal to take to CYPSP will be raised at the Regional Chairs' meeting on 16 January 2013. A written statement will be provided by the Belfast Outcomes Group from a Community Group prior to the CYPSP meeting in February 2013. Jim Girvan to co-ordinate and pass to Anne Hardy.</p> <p>(b). Developing Family Support Hubs – <i>Maurice Leeson</i></p> <p>Mr Leeson was unable to attend the meeting but had advised that a fuller report would be submitted at the next Belfast Outcomes Meeting. Discussion followed around what the report might look like. Mr Girvan asked if the report could be circulated ahead of the next meeting.</p>
Ms Andrews	<p>Ms Andrews reported that she attended a meeting recently when Mr Largey identified 'hot spots' in Belfast with a view to them being the first point for Family Support Hubs. Consideration was given to rolling out a Family Support Hub in South and East, two in North and one in West. Consideration was also given to a pilot scheme where areas with a lot of referrals would be chosen and an area with fewer</p>

	<p>referrals. It was also suggested that a 'theme' could be chosen e.g. Disability where there would be one Hub for the City, although the group were less clear about how this option could work in practice. The pilots would also pick up the challenges and to get the Hubs working properly for people who use them. Proper evaluation would be in place from day one. Ms Walker stated that the paper needs to be seen in advance of the next meeting to allow people to consider what it might look like.</p>
Mr Power	<p>Mr Power asked what servicing the Hubs looks like in practical terms. There was discussion around same and Ms Andrews advised that it would allow Gateway the ability to attend and other services the ability to attend. Following a lengthy discussion Ms Walker reiterated that it was necessary to view the paper in writing before further discussion could be had.</p>
Mr Boyle	<p>Mr Boyle stated the paper is around numbers and locations. Mr Boyle advised that it is very much 'a meeting type' model.</p>
Ms Brooks	<p>Ms Brooks advised that no discussions have taken place around specific issues or how the services would be delivered. Ms Brooks asked for clarification around roles and responsibilities of sub groups.</p>
Ms Gregory	<p>Ms Gregory suggested that minutes be noted at the sub group meetings and issued prior to the Outcomes meetings to allow issues to be addressed. Discussion followed around infrastructure and clarity with regard to sub groups.</p>
Mr Boyle	<p>Mr Boyle reported that it is unclear if there is a blue print across all Hub Groups and he stated that commonalities need to be clarified.</p>
Ms Walker	<p>Ms Walker agreed to seek clarity around what infrastructure to support the development might be available at the Regional Chairs' meeting on 16 January 2013. Also agreed that Terms of Reference needs to be clear for all groups. There was discussion around clarity of what can and can't be influenced and what is in 'blue print'. Ms Walker and Ms Hardy agreed to speak with Mr Maurice Leeson.</p>
Mr McCormick	<p>Following further discussion Mr McCormick suggested a part-time co-ordinator within each area to collate the information.</p>
Ms Walker	<p>Ms Walker asked the group regarding their expectations; what would a briefing document look like; is there any indication as to the level of support to the Family Support Hubs? Ms Walker agreed to liaise with HSCB around any infrastructure that may be there to facilitate Outcomes development.</p>
Mr Girvan	<p>Mr Girvan suggested a radical rethink of what Family Support Hubs would look like.</p>

Ms Walker	<p>Ms Walker suggested focusing on users and communities. What are the key 'givens' and what are the 'flexibilities' available.</p> <p>A proposal was suggested and agreed that the Belfast Outcomes Meeting in February should be a single item Agenda 'Family Support Hubs' to address in detail all the issues in depth.</p>
Ms Hardy	<p>(c). Locality Planning – <i>Anne Hardy</i></p> <p>Ms Hardy reported that there were no further updates except that there is one group in each area with the possibility of two in the North as a pilot scheme. There may be issues around how they are supported. It was agreed that a Steering Group for each area takes this forward.</p>
Ms Geelan	<p>Ms Geelan to discuss with Mr Jackie Redpath around where Shankill are in terms of whether they link with North or West Belfast. This will be discussed further at the Outcomes Meeting in March 2013.</p> <p>Ms Geelan reported that South Belfast would be ahead of the others and their Steering Group is quickly becoming a Locality Group.</p>
Mr Morgan	<p>(d). Presentation Belfast Strategic Partnership – <i>Jim Morgan</i></p> <p>Mr Morgan advised that the presentation continues to be a work in progress. Mr Morgan spoke to the presentation and invited questions at the end. Mr Morgan advised that there are officers responsible for specific areas. The work was established in 2010 and Mr Morgan explained the context and rationale (see page 1 of the presentation). Mr Morgan stated that it is a partnership approach; there are three Public Agencies supported by CEOs. There is a paper referencing a framework for action and Mr Morgan advised it would provide it at the next Belfast Outcomes Meeting. Mr Morgan stressed that it is early days and clarity remains outstanding around where the links are between BSP and Outcomes Group. A first draft of the report will be available by 31 January 2013 and will be presented to the Thematic Group to discuss the way forward. It is hoped to develop a strategy which can be 'rolled out'.</p> <p>It was reported that With regard to 'Have Your Say Belfast Resilience Strategy' Outcomes are providing a presentation to BSP in February 2013 when it is hoped linkages can be identified.</p>
Mr Marley	<p>Mr Marley asked around accessing non-confidential information. Mr Morgan advised that it will be available through a website which is currently under construction and it is hoped that information will be accessible. Mr Morgan to keep the Outcomes Group advised of progress.</p> <p>(e). Action Plan and Tracking Outcomes – <i>Anne Hardy</i></p>

Ms Hardy	<p>Ms Hardy reported that an Action Plan is available and this will be tabled to be discussed at the March Outcomes Meeting.</p> <p>6. Any Other Business</p>
Ms Walker	<p>Ms Walker reiterated that she would raise the issues discussed at the Outcomes Meeting at the Regional Chairs' meeting on Wednesday 16 January 2013.</p>
Mr Power	<p>Mr Power asked regarding the Commissioning Process; namely are Chairs involved in feeding into the process around Programmes of Care that affect Children and Young People.</p>
Ms Hardy	<p>Ms Hardy suggested it was a CYPSP issue and would be tabled at the Regional Chairs' meeting.</p>
Ms Gregory	<p>Ms Gregory made reference to a Health Fair scheduled for May 2013 to highlight services available. BSP will consider in relation to Health Issues.</p>
Ms Hardy	<p>A point was raised around the appropriateness convening a Partnership Event and Ms Hardy advised that this issue will be discussed at a meeting on Wednesday 16 January 2013 although there have been a number of locality events across Belfast.</p>
Mr Boyle	<p>Mr Boyle reported that the BME Plan is out to consultation and comments should be directed individually to Mr Andrew Hawthorne.</p>
Ms Brooks	<p>Ms Brooks asked for clarity around a representative attending the Outcomes Meetings when a member is not available. Ms Walker and Ms Hardy advised that it was not appropriate for a substitute person to attend the Outcomes Meetings without seeking prior approval and that this would only be acceptable in exceptional circumstances. Ms Walker confirmed that the Terms and Conditions for members had not changed. Ms Walker agreed to raise issues re: length of tenure and delegation at Regional Chairs Meeting.</p> <p>7. Dates of Future Meetings</p> <p>Wednesday 6 February 2013 at 10.00 am – venue to be confirmed. All other dates are as per email issued by Ms Walker on 14 January 2013.</p>